

Interim Coalition Coordinating Committee Meeting Minutes

Date: January 5, 2007

Location: FCHD

Attendance: Barbara Brookmyer – absent/excused (sent comments)
William Byrne – present
Brenda Lee – absent/excused (sent comments)
Mike Spurrier – absent/excused (sent comments)
Pat Hanberry – absent/excused (sent comments)
Sarah Penna – absent/excused
David Liddle – present
Brian Scott – present
Leigh Joos – present
Margaret Nusbaum – present
Monica Grant – present
Jim Williams – present

Call to Order: Monica Grant, Facilitator, opened a regular meeting of the Interim Coordinating Committee at 12:05pm.

Announcements:

Monica announced she was asking present members to confirm contact information to ensure ICCC emails and other correspondence is up to date and received. Monica also announced she has initiated contact with the Frederick County Government Attorney, Linda Thall, for her comments on county employees' membership in this committee and general coalition.

David Liddle announced that the Senior Resource Center non-profit has closed its doors.

Reports from Standing Committees:

Pharmacy Committee – Melinda Malott attended and reported on behalf of this committee. (Dr. Byrne arrived later during meeting.) Has obtained a comprehensive list of corporate prescription resources available in Frederick. In process of adding to this list will review/finalize at 1/17/07 committee meeting. Hopes to provide to all medical practices and care coordinators at FMH to share with individuals needing assistance. Tom Warner is researching permissions from corporate representatives to post links to websites with discount programs. Committee did not meet in December 2006. FMH has staff position who visits with all medical practices and who may be able to incorporate this information in her visits.

Melinda also reported on the Immigrant Health Grant (7/1/06-6/30/07), which is a state grant providing funds based on the percentage of uninsured immigrants. Pays for prenatal and pediatric care. Because the FMH prenatal clinic is not yet up and running, those funds originally allocated for that purpose have not been expended and are being redirected to FCAA, Dr. Menocal, and possibly, some pediatric dental care.

Dr. Byrne reported on the flow chart of prescription and medication resources available to individuals being discharged from hospital services. Is meeting (or had met) with Todd Johnson, FCAA, to review. Will also meet with Religious Coalition and then Way Station. Will refine the chart at the next committee meeting.

Availability Committee – Reported by Leigh. Did not meet before today (1/5/07) so there was no new report at today's meeting.. Next meeting planned is for 1/24/07. At last committee meeting, the committee did not actually make a decision regarding the mobile dental services, but was just discussing. Committee is still researching what the "wellmobile" may offer.

Needs Assessment Committee – Reported by David Liddle. Reviewed and ranked 6 – 7 proposals. Narrowed down to 3 – 4 then reviewed the financial components. Narrowed further to two vendors. Developed reference and interview questions. Currently determining if and when interviews will take place. Plans for early spring contract signing and then one year of work from date of contract.

Accessibility Committee – Committee hosted event with Sue Hecht on 12/18/06. No other report provided.

By-Laws Discussion:

Monica reviewed all comments provided by excused members. See old draft and revised draft sent out in separate email. Discussion focused on membership – voting and non-voting. Sections needed include a conflict of interest clause for Interim Executive Committee, Ad Hoc Standing Committees, Officers (should there be a separate Treasurer?), and terms of the Interim Executive Committee. David Liddle requested that we revisit the specific purpose of the Coalition and that in order to have all members present the discussion was tabled and placed on the agenda for January 19, 2006.

Draft minutes provided by Margaret Nusbaum, backup to the backup to the Note taker.

1/17/2007